

# OVERVIEW & SCRUTINY COMMITTEE

Monday, 29 July 2019 at 6.30 p.m., Room C1, 1st Floor, Town Hall,  
Mulberry Place, 5 Clove Crescent, London, E14 2BG

**This meeting is open to the public to attend.**

**Members:**

**Chair:** Councillor James King

**Vice Chair:** Councillor Sufia Alam

Scrutiny Lead for Children & Education

Councillor Kahar Chowdhury

Scrutiny Lead for Health & Adults

Councillor Dipa Das

Scrutiny Lead for Housing & Regeneration

Councillor Marc Francis

Councillor Tarik Khan

Scrutiny Lead for Resources & Finance

Councillor Eve McQuillan

Bethnal Green Ward

Councillor Bex White

Scrutiny Lead for Community Safety &  
Environment

Councillor Andrew Wood

**Deputies:**

[The quorum for this body is 3 voting Members]

**Contact for further enquiries:**

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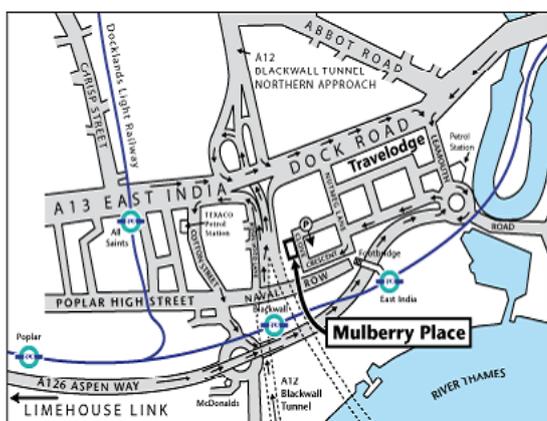
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<b>SECTION ONE</b>	<b>WARD</b>	<b>PAGE NUMBER(S)</b>
<b>1. APOLOGIES FOR ABSENCE</b>		
To receive any apologies for absence.		
<b>2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST</b>		<b>7 - 10</b>
To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer.		
<b>3. UNRESTRICTED MINUTES</b>		<b>11 - 28</b>
To confirm as a correct record of the proceedings the unrestricted minutes of the meeting of the Overview and Scrutiny Committee held on 24 <sup>th</sup> June, 2019.		
<b>4. REQUESTS TO SUBMIT PETITIONS</b>		
To receive any petitions (to be notified at the meeting).		
<b>5. FORTHCOMING DECISIONS</b>		<b>29 - 50</b>
To note the current Forthcoming Decisions Plan (or 'Forward Plan').		
<b>6. UNRESTRICTED REPORTS 'CALLED IN'</b>		
No decisions of the Mayor in Cabinet 26 <sup>th</sup> June, 2019 in respect of unrestricted reports on the agenda were 'called in'.		
<b>7. SCRUTINY SPOTLIGHT</b>		
<b>7.1 Environment Spotlight</b>		<b>51 - 66</b>
<b>8. UNRESTRICTED REPORTS FOR CONSIDERATION</b>		
<b>8.1 OSC Work Programme Report</b>		<b>67 - 80</b>

**9. VERBAL UPDATES FROM SCRUTINY LEADS**

(Time allocated – 5 minutes each)

**10. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS**

To consider and agree pre-decision scrutiny questions/comments to be presented to Cabinet including the Local Community Fund [click here](#)

(Time allocated – 30 minutes).

**11. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**

To consider any other unrestricted business that the Chair considers to be urgent.

**12. EXCLUSION OF THE PRESS AND PUBLIC**

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

**EXEMPT/CONFIDENTIAL SECTION (Pink Papers)**

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

**SECTION TWO**

**WARD**

**PAGE  
NUMBER(S)**

**13. EXEMPT/ CONFIDENTIAL MINUTES**

Nil items

**14. EXEMPT/ CONFIDENTIAL REPORTS 'CALLED IN'**

Nil items

**15. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS**

To consider and agree pre-decision scrutiny questions/comments to be presented to Cabinet.

(Time allocated 15 minutes).

**16. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT**

To consider any other exempt/ confidential business that the Chair considers to be urgent.

**Next Meeting of the Overview and Scrutiny Committee**

Monday, 23 September 2019 at 6.30 p.m. to be held in Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

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# Agenda Item 2

## **DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER**

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

### **Interests and Disclosable Pecuniary Interests (DPIs)**

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

### **Effect of a Disclosable Pecuniary Interest on participation at meetings**

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

**Further advice**

For further advice please contact:-

Asmat Hussain, Corporate Director, Governance and Monitoring Officer. Tel 020 7364 4800

## APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE OVERVIEW & SCRUTINY COMMITTEE**

**HELD AT 6.30 P.M. ON MONDAY, 24 JUNE 2019**

**ROOM C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE  
CRESCENT, LONDON, E14 2BG**

**Members Present:**

Councillor Sufia Alam	– Scrutiny Lead for Children & Education and Vice – Chair of OSC
Councillor Kahar Chowdhury	– Scrutiny Lead for Health & Adults
Councillor Dipa Das	– Scrutiny Lead for Housing & Regeneration
Councillor Marc Francis	–
Councillor Tarik Khan	– Scrutiny Lead for Resources & Finance
Councillor Eve McQuillan	–
Councillor Andrew Wood	–
Councillor John Pierce (Substitute for Councillor Bex White)	–

**Co-opted Members Present:**

Ahmed Hussain	– Parent Governors
Dr Phillip Rice	– Church of England Representative

**Other Councillors Present:**

Mayor John Biggs  
Councillor Danny Hassell  
Councillor Motin Uz-Zaman

**Apologies:**

Councillor James King	– Chair of OSC
Councillor Bex White	– Scrutiny Lead for Community Safety & Environment

**Officers Present:**

Vicky Clark	– (Divisional Director for Growth and Economic Development)
Afazul Hoque	– (Head of Corporate Strategy & Policy)
Daniel Kerr	– (Strategy and Policy Manager)
David Tolley	– (Head of Environmental Health and Trading Standards)

Zoe Folley

– (Committee Officer, Governance)

## **1. APOLOGIES FOR ABSENCE**

### Councillor Sufia Alam Chair

Apologies for absence was received from:

- Councillor James King
- Councillor Bex White
- 

## **2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST**

No declarations of disclosable pecuniary interest were received.

## **3. UNRESTRICTED MINUTES**

### **RESOLVED**

That the unrestricted minutes of the meeting of the Overview and Scrutiny Committee held on 20<sup>th</sup> May 2019 be approved and signed by the Chair as a correct record of the proceedings.

## **4. REQUESTS TO SUBMIT PETITIONS**

The Committee was advised that no requests to submit any petition's had been received for consideration at this meeting.

## **5. FORTHCOMING DECISIONS**

The Committee received and noted the published Cabinet Forward.

## **6. UNRESTRICTED REPORTS 'CALLED IN'**

There were no items

## **7. SCRUTINY SPOTLIGHT**

### **7.1 Mayor's Spotlight**

The Committee received a presentation from Mayor John Biggs regarding his priorities for the year ahead. This was with a view to identifying how scrutiny can support delivery of corporate priorities.

The Mayor's update covered a range of issues, stressing the importance of carrying out further action in respect of the following:

- The delivery of his manifesto pledges, as set out in the Council's Strategic Plan.

- The next round of budget planning in view of budget pressures and uncertainties around Brexit.
- School placements issues due to demographic changes.
- Regeneration and progress with delivering new homes.
- The continuous improvement of Council services, including the quality of children's services.
- Managing the move to an in house waste service and meeting recycling targets.
- Community safety through for example action to address ASB and knife crime and initiatives to improve the quality of the street environment.
- Promoting community cohesion, working with partners and maximising opportunities for residents.

The questions and comments from Members on the presentation may be summarised as follows:

- A Member asked questions about proposals for the Raines Foundation School, in terms of the land and property ownership issues. The Committee noted the need to properly address the issues and the Children's and Education Overview and Scrutiny Sub – Committee are due to consider their issues at the meeting tomorrow.
- The Mayor noted the need to review the allocation of school places, particular around the west of the Borough in view of the demographic changes. Whilst there were no plans to close schools, there were challenges ahead that will need addressing.
- Regarding the Tower Hamlets Rewards proposals, the Mayor noted that this was a staffing matter, so it was a matter for the Chief Executive and the Council's General Purposes Committee to decide. He clarified he neither supported or opposed the proposals. The Mayor also provided an update in terms of the next steps.
- In response to questions about the purchasing by the Council of Right to Buy properties, the Mayor noted the merits of this- as a means of increasing the Council's housing stock. The Mayor stated that he also wished to see more new Council homes built.
- Regarding the shift to digitalised services, the Mayor provided reassurances about the availability of support for customers, particularly vulnerable residents, who may experience difficulties in accessing on line services at the Idea Stores.
- In terms of the biggest issues facing the Borough, the Mayor considered that the issue of community safety continued to be priority, as well as the task of maximising employment opportunities for local people and businesses - as noted at the recent Business Summit,
- Regarding the OSC work programme, the Mayor suggested that the Committee could review housing needs and ways of meeting the needs of middle income residents as well as the poorest residents.
- The Committee could also review the task of ensuring the continued improvement of council services.

In conclusion, the Chair thanked Mayor Biggs for his presentation

## **8. OVERVIEW AND SCRUTINY WORK PROGRAMME**

The Committee noted the draft work plan which has been developed following away day held on 15<sup>th</sup> June 2019. It was clarified that each of the Scrutiny Sub – Committees would have an opportunity to review suggest topics for the work programme, prior to the presentation of the scrutiny work programme to the Council meeting. Topics could also be added during the year as and when the need arose.

It was also confirmed that as Environment & Community Safety and Resources and Finance were two areas without a Committee, items would either need to be taken at OSC or considered by the Scrutiny Lead through a Challenge Session/Scrutiny Review.

The Committee suggested that the work programme could include the following areas:

- A focus on insourcing of the waste service’.
- Leisure contract management, particularly from a young person’s view point.
- The quality of the customer services across the organisation
- Community safety and local policing, particular with regard to the allocation of the local police force in the Borough through a spotlight with Borough Commander and Cabinet Member
- Equalities issues in terms of the implications for Council policies.
- Windrush and slavery issues.
- The issue of extended family households and the financial pressures they face.
- Review of recent scrutiny recommendations.

The following comments were also made -

- The Committee noted the merits of holding meetings in community venues, visiting other boroughs to learn about best practice, encouraging greater levels of public participation, through for example receiving petitions.
- Preference was expressed for scrutiny to focus on reviewing narrower issues in depth as opposed to carrying out reviews of wide-ranging areas.

## **9. NIGHT TIME ECONOMY PRESENTATION**

Councillor Motin Uz-Zaman (Cabinet Member for Cabinet Member for Work and Economic Growth) gave a presentation on the night time economy following the OSC review in September 2017. David Tolley (Head of Environmental Health and Trading Standards) and Vicky Clark (Divisional Director, Growth & Economic Development) were also present to provide an update and respond to questions.

Councillor Motin Uz-Zaman reported that the Council had made good progress in implementing the 11 recommendations, through carrying out the following activities: (the full list of actions were set out in the previously circulation presentation slides, that were published as a supplementary agenda)

- The appointment of a Member and Officer NTE champion.
- Exploring ways to broaden the current NTE offer to include early evening family entertainment to minimise ASB.
- Working with partners and businesses to support needs. Officers were happy to share the feedback from the recent Business Summit.
- The use of planning and licensing powers, including the Late Night Levy and the revised cumulative impact policy to minimise the impacts from the NTE.
- Ensuring that the draft Local Plan contained measures to support and protect existing community facilities.
- The monitoring of 'airbnb's
- The provision of information to enable residents to report breaches in licensing and planning permissions.
- Provision of additional resources for community safety.

The questions and comments from Members on the report may be summarised as follows:

- The Committee sought and received assurances about the initiatives to prevent violence against women and girls. In particular, they noted details of the Street Pastors project funded by the Late Night Levy. The Council took this issue very seriously.
- Other measures included 'pub watch initiatives' aimed at achieving a safer drinking environment.
- Councillor Motin Uz-Zaman reported that he had met with ward councillors and had carried out visits to NTE locations in the Borough, such as Brick Lane. Regarding the provision of public toilets, it was noted that new ones will be installed. He would provide further information on this.
- On the issue of 'short-term lets, the Council had called on the Government to increase the level of regulations. The Council could employ a range of measures via other avenues to manage any impacts.
- Regarding recommendation 11 (regarding the need to conduct a comprehensive impact assessment), Members noted the merits of collecting a solid evidence base and data from other areas on the NTE similar to the approach taken by LB Westminster.
- The Committee requested that further consideration should be given to the Executive's response to recommendation 11 and that the Committee follow up on this
- The Committee also noted examples of the efforts to encourage a more a family oriented activities, and the potential for this to succeed

subject to such things as the available of premises and a market for this.

- The Committee also discussed the work of Trading Standards, particularly in preventing underage sales.

In conclusion, the Chair thanked Councillor Motin Uz-Zaman, Dave Tolley and Vicky Clark for their presentation

## **10. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS**

The Committee received and noted those questions to be presented at Cabinet by the Chair in relation to unrestricted business on the agenda

The Committee also requested that the following question be presented to the Cabinet;

### **Item 6.1, Spitalfields and Banglatown Community Governance Review Update**

What is the total cost of the Spitalfields and Banglatown Community Governance review?

The questions are set out in Appendix A.

#### **10.1 Children's Services Improvement- Quarterly Progress Report (Quarter 4 -2018/19)**

Councillor Danny Hassell (Cabinet Member for Children, Schools and Young People), presented the progress report, highlighting the positive outcomes in terms of the following areas: (the full list of actions were set out in the previously circulated presentation slides, that were published as a supplementary agenda)

- Imbedding a compliance and performance management culture.
- Quality of practice – this had been an area of focus and had continued to improve.
- Strengthening multi agency work.
- Initial health assessment - It was noted that progress had been made and continued to be made.
- Recruitment and retention, through for example reducing sickness and improving staff stability.
- Self - assessments - now strong.
- Engaging with young people, families, staff and partners.

The Committee also noted a summary of key positive outcomes.

In terms of the next steps, Councillor Hassell reported on the launch of a new partnership plan and what this would involve.

He also outlined the future goals for the service, particularly the intention to focus on: the delivery of a high quality consistent service, tackling neglect, youth violence and exploitation and strengthening the corporate parenting role.

The questions and comments from Members on the report may be summarised as follows:

- The Committee noted the importance of partnership working with other services especially in the area of neglect cases and the provision of suitable accommodation. Members also noted the need for further work to be carried out to improve such links with housing providers.
- The Committee asked for an update on performance indicators, identified as red and amber rated, highlighting in particular the following indicators:
  - % of CIN children visited within the past four weeks
  - % children on a child protection plan receiving a visit within the past four weeks
  - % of care leavers in suitable accommodation.
- In response, Councillor Hassell reported that the variations in the data could be attributed to a number of factors including recording issues, He undertook to provide a more detailed breakdown of these figures.
- In terms of the future challenges, it was confirmed that tackling neglect and deprivation remained a key priority, as well as the task of ensuring all council services supported children in care where necessary.
- Councillor Hassell also noted the importance of recruiting and retaining a sufficient number of social workers to deal with demand at the front door given the rise in referrals.
- The Committee also noted the role of the Children In Care Council and the plans to strengthen links with the Youth Council.
- The Committee also requested a briefing on the Council's target setting approach.

In conclusion, the Chair thanked Councillor Danny Hassell for the presentation.

## **11. VERBAL UPDATES FROM SCRUTINY LEADS**

Councillor Marc Francis (the former Scrutiny Lead for Resources) reported on the scrutiny challenge session on customer services. He confirmed his intention to complete outstanding actions in the near future.

Councillor Sufia Alam, (Chair of the Children's and Education Overview and Scrutiny Sub – Committee), reminded Members of the agenda items for tomorrow meeting and that she had visited a local school with a view to potentially holding a meeting of the Sub – Committee there.

**12. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**

**12.1 MINUTES OF THE GRANTS SCRUTINY SUB-COMMITTEE**

Councillor Marc Francis, (the Chair of the extant Grants Scrutiny Sub – Committee) thanked the Committee especially the co-optee Members for all their hard work and contributions to the work of the committee. He asked that consideration should be given to encouraging their involvement in the scrutiny sub – committees.

In terms of the new process, it was noted that following the publication of the Grants Determination Sub – Committee agenda for 3<sup>rd</sup> July 2019 meeting, the Overview and Scrutiny Committee Members will receive notification and may put pre decision questions to the Grants Sub – Committee.

**RESOLVED**

1. That the unrestricted minutes of the meeting of the Grants Scrutiny Sub-Committee held on 29 April 2019 be approved and signed by the Chair as a correct record of the proceedings.

**13. EXCLUSION OF THE PRESS AND PUBLIC**

The Chair **Moved** and it was: -

**Resolved:**

That in accordance with the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contained information defined as exempt or confidential in Part 1 of Schedule 12A to the Local Government, Act 1972.

**14. EXEMPT/ CONFIDENTIAL MINUTES**

Nil items

**15. EXEMPT/ CONFIDENTIAL REPORTS 'CALLED IN'**

Nil items

**16. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS**

Nil items

**17. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR  
CONSIDERS URGENT**

Nil items

The meeting ended at 8.45 p.m.

Chair,  
Overview & Scrutiny Committee

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<b>Item 6.1 Spitalfields and Banglatown Community Governance Review Update</b>	
<b>Question</b>	<b>Response</b>
<p>1. What (if any) non-parish forms of community governance have been tried in this area over the last 15 years?</p>	<p>Under section 93(5) of the Local Government and Public Involvement in Health Act 2007 the Council is required to take into account any other arrangements (apart from those relating to parishes and their institutions) that have already been made, or that could be made, for the purposes of community representation or community engagement in respect of the area under review.</p> <p>Government guidance on community governance reviews asks councils to consider other types of viable community representation which may be more appropriate to some areas than parish councils, or may provide stages building towards the creation of a parish council. This can include local tenants and residents’ associations, neighbourhood planning forums, other community forums such as safer neighbourhood ward panels. All of these arrangements are currently in place within the area of the community governance review. Arrangements that have been tried but that are no longer in place include full neighbourhood decentralisation in the late 1980s, and more recently, Local Area Partnerships and Neighbourhood Community Budget areas.</p>

<p>2. Why does the Council believe there would be a negative impact on community cohesion given the experience elsewhere in the UK?</p>	<p>Government guidance is clear that principal councils should consider the impact on community cohesion of community governance arrangements. It requires principal councils to consider whether a recommendation made by the petitioners will undermine community cohesion in any part of its area.</p> <p>The government identifies the potential benefits of parishes for community cohesion but it is also clear that a council should decline to set up such community governance arrangements where they judge that doing so would not be in the interests of either the local community or surrounding communities, or where the effect would be likely to damage community cohesion. In our review of the experience from elsewhere we have identified no specific evidence that parish councils have had a negative impact on community cohesion. (Conversely there is also no robust evidence that they have a positive impact.) Guidance recognises, however, that challenges to community cohesion are very local and that local authorities because of their knowledge of local communities are in a good position to assess these challenges.</p> <p>During both phases of consultation, concerns were expressed by people that the creation of a parish would divide local communities and have a negative impact on community cohesion. More than one in four of those opposing the creation of</p>
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	<p>a parish council who provided comments gave this as a principal reason for their opposition to the proposal.</p>
<p>3. What is the total cost of the Spitalfields and Banglatown Community Governance review?</p>	<p>The Council is not able to provide a final cost of the Community Governance Review at this stage as some costs are still being processed. A final estimated cost will be provided in the report to Council on 17 July 2019.</p> <p>It should be noted that the Council will be applying to the Government’s CGR New Burdens Fund to offset as much of the costs as possible.</p> <p>In addition to specific financial costs, there is also a significant cost in officer time which it is not possible to quantify.</p>
<p><b>6.4 Mudchute Farm, Park and allotments, Pier Road E14, Grant of long lease</b></p>	
<p><b>Questions</b></p>	<p><b>Response</b></p>
<p>1. The Council currently contribute £31k p.a. to the running of Mudchute Farm. How much does it cost to run Victoria Park and Mile End Park as a comparison?</p>	<p>The council has a service level agreement of £31k annually with the Mudchute Farm Association through which the organisation maintains the public open space of Mudchute Park. The costs of running the Mudchute Farm are not included under this arrangement and the Council does not fund the running of the farm.</p> <p>The annual budget for Mile End Park is £924,000 and for Victoria Park it is £1,137,000.</p>

<p>2. What capital funds does it provide to Mudchute Farm (or S106, CIL etc)?</p>	<p>The s106 programme officer has advised we contribute no capital funds from s106/CIL.</p>
<p>3. Why is the rent at peppercorn, when we are charging other venues as much market rents or up to 80 percent, with the new premises charge strategy?</p>	<p>The proposal in the report is to grant a long lease of 99 years to the Mudchute Association. This new lease will replace an existing 30 year lease. The rationale for the long lease is set out in paragraph 3.5 in the report. In essence this includes;</p> <ul style="list-style-type: none"> <li>• Some current and future funding is contingent on having long term security of tenure. The Council recognises the issues arising from the relatively short term remaining of the existing lease, in terms of raising further and more significant capital funding, and the proposal in the report will provide the certainty that the MA has requested. Many capital funding providers require a minimum lease terms of 25 years as a condition of funding. Supporting the MA in fundraising will generate improved services to Borough residents at no cost to the Council.</li> <li>• Long term planning. The MA employs approximately 55 people, and has a broad range of activities. As a mature and substantial organisation, it would like appropriate security of tenure to be able to plan for the long term.</li> <li>• Track record as custodian of the site. The</li> </ul>

	<p>MA has operated the Mudchute Park and Farm for almost 40 years, and is primarily responsible for its creation. The MA has grown and improved its activities over this period in partnership with the Council. It has demonstrated good governance and a sound financial track record with a sustainable business model during this period.</p> <ul style="list-style-type: none"><li>• The MA and Council are both committed to any long lease containing protections to ensure the continuation of the Mudchute as open space for the people of the Borough and visitors, for the duration of the lease term.</li></ul> <p>Leases of five years or more are excluded from the Council’s rent reduction scheme. The grant of the lease at a peppercorn rent is on the basis that it will “help it to secure the promotion or improvement of the economic, social or environmental well-being of its area”. The various ways in which the MA supports these objectives are set out in paragraph 3.13 in the report.</p>
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<b>6.5 Tower Hamlets CCTV Approach</b>	
<b>Questions</b>	<b>Response</b>
<p>1. Can Cabinet clarify the extent and means of resident engagement in the deployment of CCTV going forward? I understand that an assessment framework is to be developed. Will this be transparent to residents? Will there be a mechanism for them to suggest locations?</p>	<p>Resident engagement is a key priority in our approach. Decisions to introduce new cameras will be informed by resident consultation and involvement of the relevant Safer Neighbourhood Panel and Ward councillors. The report recommends the development of an assessment tool which will use evidence such as crime data and the likely detection and investigation value of cameras to help determine the location of new CCTV infrastructure. The tool will also take into account the viability of installing CCTV in areas where there are infrastructure limitations or disproportionate costs involved. Residents will also need to be consulted on privacy and civil liberty issues, and the process will be transparent so that residents are clear about the rationale for installations</p>
<p>2. We know that ASB is under-reported, and that many residents have given up, therefore we cannot solely rely on data from formal reporting. How will ward councillors and Safer Neighbourhood Panels be able to feed into locations in a meaningful way?</p>	<p>It is important that we continue to encourage residents to report ASB to the police, who have improved their 101 and on-line reporting tools in response to complaints. The council has aligned its own ASB Investigation team on a geographical basis to facilitate better access for residents and councillors to report ASB. The Investigation Team Officers will develop effective relationships with their Ward Panels. At present we task operational resources based on data from formal reporting and also take account of complaints to the council, Member and Mayor Enquiries, and intelligence</p>

	<p>and information from our own services. We intend to use the learning from this approach to inform the evidence base for locating CCTV cameras.</p>
<p>3. Will there be scope to use this capital investment to upgrade street lighting where it would otherwise make the CCTV less effective?</p>	<p>The capital investment is for the upgrade of CCTV. The technical specification for the CCTV upgrade will take into account existing and future upgrades to street lighting, of which there is a significant capital investment with upgrades to white LED lighting being well advanced.</p>
<p>4. What's the likely timescale for the delivery of the £3m capital spend? How confident are we of delivering this on time?</p>	<p>The original capital investment bid has suggested a three year programme. However the detailed work on the Business Case will test out reasonable timescales for implementation and delivery and may propose a shorter time scale. We are confident with delivering this upgrade on time as replacing infrastructure is part of business as usual.</p>
<p>5. Why do none of the recommendations talk about road safety or management?</p>	<p>Speed cameras and red light cameras are operated by TfL (Transport for London). The Council is not responsible for them and doesn't hold any information on them. When using CCTV for traffic enforcement we have to be cognisant of the Surveillance Camera Codes of Practice. These state that where local authorities have civil enforcement powers for parking and bus lane enforcement, we should use cameras sparingly as motorists may regard enforcement by cameras as over-zealous. Such systems should therefore only be deployed where other means of enforcement are not practical and their effectiveness in achieving this purpose is subject to regular review.</p>

	<p>The council also supports local policing operations to tackle speeding motorists using hand held speed guns. The council is currently developing a Transport Strategy which outlines what the council plans to do around implementing liveable streets and using traffic management measures to remove traffic from residential streets to create more people friendly environments for walking and cycling. Further, recommendation 13 of the CCTV paper is to develop an evidence base around CCTV's value for public realm services and this could include the use of CCTV in road safety/management.</p>
<p><b>6.7 Contracts Forward Plan 2019/20 - Quarter One</b></p>	
<p><b>Questions</b></p>	<p><b>Response</b></p>
<p>1. Regarding: P5481 - Modular Building at Blackwall Depot: Who is this modular building for</p>	<p>The current refuse and waste collection services operate from a series of porta cabins on the existing Blackwall Depot site. The Council is seeking to consolidate the site operations and this requires providing a fit for purpose modular building on short term basis whilst the long term redevelopment proposals are designed. In October 2018, the Cabinet made the decision to create an In-House Waste Management Service, to commence from April 2020, when the current contract with Veolia expires in March 2020.</p>



## THE FORWARD PLAN

**Published: 2 July 2019**

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The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to <http://democracy.towerhamlets.gov.uk/mgPlansHome.aspx?bcr=1>.

## **Tower Hamlets Council** **Forthcoming Decisions Plan**

### **What is this document?**

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All **Key Decisions** to be taken by the Mayor, Cabinet or Cabinet Sub-Committees
  - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

### **Key Decisions**

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive or Commissioners. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions can be taken by the Mayor outside of meetings, the Mayor in Cabinet or by a Cabinet Sub-Committee.

### **Publication of Forthcoming Decisions**

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forward Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

### **Urgency**

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

### **Make your views known**

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

### **Information about the Decision Makers**

Further information on the Mayor and Members of the Cabinet can be found on the Council [website](#).

### **Notice of Intention to Conduct Business in Private**

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
  - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

### **Contact Details for this Plan**

Contact            Matthew Mannion  
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\* New Issues published since the last Forward Plan

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<b>Title of Report</b>	<b>Disposal of Land at Mantus Road E1</b>	Ward Bethnal Green	Key Decision? Yes
<b>Summary of Decision</b>	Cabinet members are asked to approve the disposal of the land at Mantus Road to Tower Hamlets Community Housing. Receive 6 housing units from THCH in exchange for the land at Mantus Road.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> Not before 27/03/19		
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>		
<b>Cabinet Member</b>	Deputy Mayor and Cabinet Member for Regeneration and Air Quality		
Who will be consulted before decision is made and how will this consultation take place	<p>Planning consultation is over several weeks</p> <p>The project is part of the Council's initiative to establish a pipeline development programme including estate regeneration scheme and infill sites. The pipeline programme is to be established in consultation with the Mayor and Cabinet and the programme has been discussed with Cabinet members.</p> <p>THCH has obtained planning permission and would have undertaken consultation as part of that process.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Jane Abraham, Ralph Million (Housing Project Manager) jane.abraham@towerhamlets.gov.uk, (Senior Strategic Asset Manager, Place)		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) The appendices as will contain commercially sensitive information		
<b>Title of Report</b>	<b>Capital Schemes and exception records seeking adoption into the current Capital programme</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	Outputs from separate housing and non-housing reviews have led to a coordinated approach to capital programme delivery in support of the Council's strategic priorities and new Capital Programme Governance Arrangements. This report seeks approval for schemes having advanced through the Capital		

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	Strategy Board for adoption into the Capital Programme and to proceed through CABINET for formal approval to proceed to procurement ahead of the scheduled quarterly monitoring process in order to maintain pace of delivery as instructed by the Mayor.
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<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/06/19		
<b>Community Plan Theme</b>	<b>All Priorities</b>		
<b>Cabinet Member</b>	Mayor		
Who will be consulted before decision is made and how will this consultation take place	Targeted consultation has been or will be undertaken in the accordance with information approved in Project Initiation Documents (PIDs).		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Initial EIAs form part of the PID approval process		
Contact details for comments or additional information	Jane Abraham, Sylvonne Bailey, Caleigh Freeman, Alan McCarthy, John Mitchell (Housing Project Manager) jane.abraham@towerhamlets.gov.uk, sylvonne.bailey@towerhamlets.gov.uk, (Business Management Support) caleigh.freeman@towerhamlets.gov.uk, (Asset Strategy Capital Delivery & Property Services) alan.mccarthy@towerhamlets.gov.uk, (Service Manager PMO) john.mitchell@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Contracts Forward Plan 2019/20 - Quarter One</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>This report:</p> <ul style="list-style-type: none"> <li>• Presents the contracts being procured during quarter 4. The report also sets out the Contracts Forward Plan at Appendix 1 to the report; and</li> <li>• Asks for confirmation that all contracts can proceed to contract award after tender.</li> </ul>		

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<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/06/19		
<b>Community Plan Theme</b>	<b>All Priorities</b>		
<b>Cabinet Member</b>	Cabinet Member for Resources and the Voluntary Sector		
Who will be consulted before decision is made and how will this consultation take place	<p>Necessary consultation will be undertaken in accordance with the council's policies and procedures.</p> <p>Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No. Contact specific EQIA is expected to be completed by respective contract owners as part of the Directorate approval.		
Contact details for comments or additional information	Zamil Ahmed (Head of Procurement) zamil.ahmed@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Report and appendices include details of all contracts to be awarded.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Mudchute Farm, Park and allotments, Pier Road E14, Grant of long lease</b>	Ward Blackwall & Cubitt Town; Island Gardens	Key Decision? Yes
<b>Summary of Decision</b>	The report recommends that the Council Grants a long lease of the land comprising Mudchute Farm, Park and allotments to the Mudchute Association. At the same time the Association will grant a sub-lease of the two allotments areas to the Isle of Dogs Allotments Society.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> Not before 26/06/19		
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>		
<b>Cabinet Member</b>	Mayor		
Who will be consulted before decision is made	Internal consultation with Parks and the Mayor's Office.		

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and how will this consultation take place	Written material		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Richard Chilcott, Alan McCarthy, Ralph Million (Acting Divisional Director, Property and Major Programmes) richard.chilcott@towerhamlets.gov.uk, (Asset Strategy Capital Delivery & Property Services) alan.mccarthy@towerhamlets.gov.uk, (Senior Strategic Asset Manager, Place)		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Tower Hamlets CCTV Approach</b>	Ward All Wards	Key Decision? No
<b>Summary of Decision</b>	The Council is seeking to create an evidence based rationale for future CCTV use and to ensure that the Council's use of CCTV is effective in achieving its strategic priorities. The evidence base will form the business case for how we will prioritise and invest a provisionally agreed £3 million		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/06/19
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	Deputy Mayor and Cabinet Member for Community Safety and Equalities
Who will be consulted before decision is made and how will this consultation take place	Mayor, Cabinet member, DLT (HAC) and DLT (place), youth council and police. Mayor, Cabinet member, DLT (HAC and Place)
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An Equality Impact Assessment does not need to be carried at this stage as there are no proposed changes that would have an impact on the councils obligations under the Equality Act. However, in exploring a future CCTV approach, all potential equalities impacts will be considered.
Contact details for comments or additional information	Ann Corbett, Joseph Lacey-Holland (Divisional Director, Community Safety) ann.corbett@towerhamlets.gov.uk, (Senior Strategy Policy & Performance Officer) Joseph.Lacey-Holland@towerhamlets.gov.uk

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What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted NA		
<b>Title of Report</b>	<b>Urgent Structural Works- Brewster House and Malting House</b>	Ward Limehouse	Key Decision? Yes
<b>Summary of Decision</b>	<p>This report recommends allocating resources and awarding a contract to undertake works needed to address the structural integrity at Brewster House and Malting House, two Large Panel System blocks.</p> <p>The Government advised further checks of the structural integrity of these buildings in 2018. As a result, consulting structural engineers Wilde Carter Clack conducted a comprehensive structural investigation and concluded that the blocks required intrusive structural strengthening. Therefore, the Mayor is recommended to:</p> <ol style="list-style-type: none"> <li>1. Agree to the allocation of capital resources to fund the works and the services associated with delivering the works.</li> <li>2. Agree to the award of the works contract via the Council's Better Neighbourhoods Framework.</li> <li>3. Agree to formally consult leaseholders and to recharge them for their portion of the cost of the works.</li> <li>4. Agree options for recharging leaseholders for the cost of any temporary rehousing of dwelling occupants, their furniture and belongings, and for the reinstatement of the same upon the completion of the works.</li> <li>5. Agree to officers exploring the possible voluntary buy back of leasehold properties in the two blocks.</li> <li>6. Agree to the introduction of two additional borough wide payment options for leaseholders.</li> </ol>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 26/06/19
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	Statutory Deputy Mayor and Cabinet Member for Housing
Who will be consulted before decision is made and how will this	Residents have been kept informed via; monthly newsletters and issue of FAQs, weekly TRA drop in meetings, a public drop in event and access to the on-site Project Team

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consultation take place	<p>Cabinet Lead member Corporate Finance Legal Services</p> <p>There will be further consultation meetings held and for leaseholders the statutory S20 consultation process will be undertaken.</p> <p>One-to-one meetings</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	<p>Mark Baigent (Interim Divisional Director, Housing and Regeneration) mark.baigent@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	Available		
Is there an intention to consider this report in private session and if so why?	<p>Partly Exempt (Part of the report will be exempt) One or more of the appendices to the report may be exempt as they are expected to contain sensitive commercial/financial information</p>		
<b>Title of Report</b>	<b>Air Quality Action Plan Update on Progress</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	A review of progress on achievements made towards compliance with the Council's Air Quality Action Plan.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> Not before 31/07/19
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	Deputy Mayor and Cabinet Member for Regeneration and Air Quality
Who will be consulted before decision is made and how will this consultation take place	<p>None</p> <p>Carried out as part of the Air Quality Plan</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for	David Tolley

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comments or additional information	(Head of Environmental Health and Trading Standards) david.tolley@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Children and Families Strategy 2019-2024</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	This item outlines the strategic direction which the Children and Families Partnership has committed to over the next five years and includes information about the Learning and Achievement Strategy for 14 to 25 year olds 2019 – 2023 which aligns with one of the three priorities within the Children and Families Strategy		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19
<b>Community Plan Theme</b>	<b>People are aspirational, independent and have equal access to opportunities</b>
<b>Cabinet Member</b>	Cabinet Member for Children, Schools and Young People
Who will be consulted before decision is made and how will this consultation take place	<p>As above</p> <ul style="list-style-type: none"> <li>• Used the engagement on the Tower Hamlets Plan (2017) as a starting point</li> <li>• Built on this insight with: <ul style="list-style-type: none"> <li>– The Pupil Attitude Survey (2017) – Analysis was released in 2018. 1,824 pupils took part: 1,433 primary pupil responses from 21 schools and 391 secondary pupil responses from schools</li> <li>– The Parent and Carer Survey (Summer 2018) - 209 parents and carers</li> <li>– Children’s Services Summer Survey (Summer 2018) - A total of 126 teenagers and pre-teens, and 22 parents and carers (of 42 children)</li> </ul> </li> <li>• CYP Summit (November 2018) <ul style="list-style-type: none"> <li>– attended by over 100 delegates including statutory and voluntary partners, and young people</li> </ul> </li> <li>• Children and Families Partnership Board discussions - All meetings since July</li> <li>• Engagement with younger children in primary school and nursery has been conducted through December and January which has focused on the focus on direction of the proposed priorities.</li> <li>• Engagement carried out for the development of the Learning and Achievement Strategy for 14 to 25 year olds has also informed the Children and Families Strategy</li> </ul>
Has an Equality Impact Assessment been	An EqIA is being developed alongside the Strategy, it will be updated as the Strategy is updated to ensure that equalities are considered whenever a change

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carried out and if so the result of this Assessment?	<p>is made. An Equalities Checklist has been completed for the Learning and Achievement Strategy for 14 to 25 year olds with no further action required at this stage.</p> <p>The final EqIA will be completed when the final version of the Strategy is completed.</p>		
Contact details for comments or additional information	<p>Tricia Boahene Tricia.Boahene@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	<p>NA</p>		
Is there an intention to consider this report in private session and if so why?	<p>No, Unrestricted NA</p>		
<b>Title of Report</b>	<b>Local Biodiversity Action Plan 2019-2024</b>	Ward All Wards	Key Decision? No
<b>Summary of Decision</b>	<p>The current Local Biodiversity Action Plan (LBAP) expires at the end of September 2019. This report includes the new Local Biodiversity Action Plan 2019-2024.</p> <p>Decision required: Approve the Local Biodiversity Action Plan 2019-24</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	Cabinet Member for Environment
Who will be consulted before decision is made and how will this consultation take place	<p>key partners including internal, housing associations and third sector through a steering group.</p> <p>Key partners consulted on the development of the action plan</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	<p>Yes - no groups or individuals will be adversely and/or disproportionately impacted by the proposal</p>
Contact details for comments or additional information	<p>Abdul Khan Service Manager - Energy &amp; Sustainability Abdul.Khan@towerhamlets.gov.uk</p>
What supporting documents or other	<p>none</p>

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information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Strategic Review of Tower Hamlets Homes</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	Following a strategic review of Tower Hamlets Homes (THH) the Arms length Management Organisation currently managing the Councils housing stock, this report recommends future housing management arrangements beyond July 2020 when the THH management agreement ends.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19		
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>		
<b>Cabinet Member</b>	Statutory Deputy Mayor and Cabinet Member for Housing		
Who will be consulted before decision is made and how will this consultation take place	Consultation with all affected Council tenants and lessees.  Letter to each household inviting written responses.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Mark Baigent (Interim Divisional Director, Housing and Regeneration) mark.baigent@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Quarterly Performance &amp; Improvement Monitoring – Q1 2019/20</b>	Ward All Wards	Key Decision? No
<b>Summary of Decision</b>	This report provides the Mayor in Cabinet with an update on the delivery and		

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implementation of the council's Strategic Plan.

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 25/09/19		
<b>Community Plan Theme</b>	<b>All Priorities</b>		
<b>Cabinet Member</b>	Mayor		
Who will be consulted before decision is made and how will this consultation take place	None – this is a performance and delivery update None – this is a performance and delivery update		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Sharon Godman (Divisional Director, Strategy, Policy and Performance) sharon.godman@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Section 75 Partnership Agreement for the provision of Mental Health and Learning Disabilities Services in Tower Hamlets</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>There are long standing arrangements for the delivery of integrated Mental Health and Learning Disabilities Services by the Council and the East London (NHS) Foundation Trust within Tower Hamlets.</p> <p>In line with good practice, the report proposes the arrangements are formalised through a Section 75 Partnership Agreement (National Health Service Act 2006). This details the respective responsibilities of both organisations and the current funding they are committing to discharging these functions.</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 25/09/19
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Forward Plan July 2019

<b>Community Plan Theme</b>	<b>People are aspirational, independent and have equal access to opportunities</b>		
<b>Cabinet Member</b>	Cabinet Member for Adults, Health and Wellbeing		
Who will be consulted before decision is made and how will this consultation take place	<p>The recent work has been on developing the schedules and consulting on the content. These are on:</p> <ul style="list-style-type: none"> <li>• Workforce</li> <li>• Delegated functions</li> <li>• KPIs – (cross cutting and existing high priorities)</li> <li>• Governance – (information, incidents, complaints; shared responsibilities including safeguarding)</li> <li>• Budgets / Finance</li> <li>• Estates &amp; IT</li> </ul> <p>The Agreement formalises the current arrangements and is no proposing any significant changes.</p> <p>It has been developed over an 18 period and consultation has been extensive but also included in ongoing work to strengthen integrated working which is supported by Tower Hamlets Together</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Claudia Brown Divisional Director of Adults Social Care Claudia.Brown@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Draft S75 Partnership Agreement		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted NA		
<b>Title of Report</b>	<b>Contracts Forward Plan 2019/20 – Quarter two</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	This report presents the contracts being procured during quarter 2. The report also sets out the Contracts Forward Plan at Appendix 1 to the report. The report asks for confirmation that all contracts can proceed to contract award after tender.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 25/09/19
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Forward Plan July 2019

<b>Community Plan Theme</b>	<b>All Priorities</b>		
<b>Cabinet Member</b>	Cabinet Member for Resources and the Voluntary Sector		
Who will be consulted before decision is made and how will this consultation take place	<p>Necessary consultation will be undertaken in accordance with the council's policies and procedures.</p> <p>Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process</p> <p>Necessary consultation will be undertaken in accordance with the council's policies and procedures.</p> <p>Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Kevin Bartle (Divisional Director of Finance, Procurement and Audit) Kevin.Bartle@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Report and appendices include details of all contracts to be awarded.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Local Community Fund</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>This report makes recommendations for awarding funding to voluntary and community sector (VCS) organisations through the Local Community Fund programme.</p> <p>It summarised the co-production of the programme with the voluntary and community sector, sets out the bidding process, analyses the bids received, describes the proposed new funding programme and makes proposals to mitigate disproportionate equalities impact.</p> <p>The report also considers the impact on services which are currently funded through the Mainstream Grants programme.</p>		

Forward Plan July 2019

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19		
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>		
<b>Cabinet Member</b>	Cabinet Member for Resources and the Voluntary Sector, Mayor		
Who will be consulted before decision is made and how will this consultation take place	All Directorates and the VCS  The LCF programme has been co-produced with the VCS. This is summarised in the main report and set out in detail in the appendices		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	In progress and will be presented as an appendix to the main report		
Contact details for comments or additional information	David Freeman, Sharon Godman (Voluntary and Community Sector (VCS) Strategy Manager) david.freeman@towerhamlets.gov.uk, (Divisional Director, Strategy, Policy and Performance) sharon.godman@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Revised Commercial Property Lettings and Disposals Procedure</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	Following an internal audit of disposals procedures in 2017, and a need to update letting processes to reflect professional best practice, a major revision has taken place to the above document, used as guidance to council officers employed within the Asset Management Team.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19		
<b>Community Plan Theme</b>	<b>All Priorities</b>		
<b>Cabinet Member</b>	Mayor		
Who will be consulted before decision is made and how will this	The Mayor Third Sector Team Procurement Team		

Forward Plan July 2019

consultation take place	Audit Team Legal Services  Email requests for comments from Council Officers Meetings with officers from Asset Management and Legal Services, plus Audit and Procurement Teams Mayoral briefing note and meeting Report to Asset Management Board and meeting on 26/3/19		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Alan McCarthy (Asset Strategy Capital Delivery & Property Services) alan.mccarthy@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Lettings and Disposals Procedure		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Response to Overview and Scrutiny Committee's Challenge Session recommendations: Communications</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	To respond to Overview & Scrutiny Committee's Challenge Session recommendatons on the Council's Communication		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19
<b>Community Plan Theme</b>	<b>A borough that our residents are proud of and love to live in</b>
<b>Cabinet Member</b>	Mayor
Who will be consulted before decision is made and how will this consultation take place	As above  Various as per development of the Council's Communications Strategy - internal discussion
Has an Equality Impact Assessment been carried out and if so the result of this	No specific service level changes will require the appropriate equality impact assessments when decisions required

Forward Plan July 2019

Assessment?			
Contact details for comments or additional information	Andreas Christophorou (Divisional Director, Communications) andreas.christophorou@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Scrutiny Communications Action Plan		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Poplar Baths - Refinancing</b>	Ward Bethnal Green; Poplar	Key Decision? Yes
<b>Summary of Decision</b>	The senior financing debt arranged for the Poplar Baths project is due to mature in 2019, prompting a refinancing exercise to be carried out by the Project Company. A number of options are being explored to ensure that the Council's interests are protected in the refinancing exercise and this includes the exploration of the Council providing the senior debt to the project.		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19
<b>Community Plan Theme</b>	<b>A dynamic outcomes-based Council using digital innovation and partnership working</b>
<b>Cabinet Member</b>	Cabinet Member for Resources and the Voluntary Sector
Who will be consulted before decision is made and how will this consultation take place	Lead Member for Resources and the Voluntary Sector  None
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A
Contact details for comments or additional information	Neville Murton Corporate Director, Resources) neville.murton@towerhamlets.gov.uk
What supporting documents or other information will be available?	Report from the Council's Treasury Management advisors covering diligence for the proposed investment
Is there an intention to consider this report in private session and if so	Fully Exempt (the whole report will be exempt) Commercially confidential information included

Forward Plan July 2019

why?			
<b>Title of Report</b>	<b>Medium Term Financial Strategy Refresh &amp; 2020-21 Budget Planning</b>	Ward All Wards	Key Decision? Yes
<b>Summary of Decision</b>	<p>A refresh of the Council's Outcomes Based Budgeting approach to prioritising resources over the Medium Term Financial Strategy from 2020-21 to 2022-23.</p> <p>Setting out issues and actions which inform the development of the Council's MTFS for 2020-2023 to include timescales and next steps.</p>		

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19		
<b>Community Plan Theme</b>	<b>A dynamic outcomes-based Council using digital innovation and partnership working</b>		
<b>Cabinet Member</b>	Cabinet Member for Resources and the Voluntary Sector		
Who will be consulted before decision is made and how will this consultation take place	<p>The Mayor, Lead Member for Resources and Voluntary Sector; and the Chair of Overview and Scrutiny Committee will be consulted.</p> <p>Consultation will take place during CLT and MAB meetings.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	Kevin Bartle (Divisional Director of Finance, Procurement and Audit) Kevin.Bartle@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Land to the West of Virginia Street -London Docks School</b>	Ward St Katharine's & Wapping	Key Decision? Yes
<b>Summary of Decision</b>	<p>This report seeks the formal approval for the Council to enter into a lease and grant a sub-lease to a school provider to enable a school to be built and occupied.</p>		

<b>Decision maker</b>	<b>Cabinet</b>
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Forward Plan July 2019

Date of decision	31/07/19		
<b>Community Plan Theme</b>	<b>All Priorities</b>		
<b>Cabinet Member</b>	Mayor		
Who will be consulted before decision is made and how will this consultation take place	See above  Substantial consultation would have been carried out at the time when the broader News International site secured planning permission. The education department would have undertaken consultation as part of their decision making for delivering a secondary school on this site.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No one would have formed part of the report delivered by the education department.		
Contact details for comments or additional information	Alan McCarthy, Meloneze Wynter (Asset Strategy Capital Delivery & Property Services) alan.mccarthy@towerhamlets.gov.uk, (Senior Strategic Asset Manager) meloneze.wynter@towerhamlets.gov.uk		
What supporting documents or other information will be available?	The S106		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
<b>Title of Report</b>	<b>Proposed additions to the local list</b>	Ward Bethnal Green; Blackwall & Cubitt Town; Bow East; Bow West; Bromley North; Bromley South; Island Gardens; Poplar; Shadwell; Spitalfields & Banglatown; St Dunstan's; St Katharine's & Wapping; St Peter's; Weavers; Whitechapel	Key Decision? Yes
<b>Summary of Decision</b>	A proposal to add forty-one buildings to the council's local list.		

Forward Plan July 2019

<b>Decision maker</b> Date of decision	<b>Cabinet</b> 31/07/19
<b>Community Plan Theme</b>	<b>All Priorities</b>
<b>Cabinet Member</b>	Deputy Mayor and Cabinet Member for Planning, Air Quality and Tackling Poverty
Who will be consulted before decision is made and how will this consultation take place	None.  The proposed additions to the local list were the subject of a public consultation between Monday 11 February and Sunday 24 March 2019. The consultation was advertised on the council's website and two drop-in sessions were held where the consultation documents were displayed and officers were available to answer questions. Letters were sent to each of the buildings that are proposed to be added to the list; both to the address of the building itself and to the address of the registered owners (obtained from a land registry search). Emails were sent to relevant amenity societies and Members were notified through the Members bulletin.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes. As a result of performing the equality analysis quality assurance checklist, the proposed additions to the local list do not appear to have any adverse effects on people who share Protected Characteristics and no further actions are recommended at this stage.
Contact details for comments or additional information	Michael Ritchie, David Williams (Principal Officer - Place Shaping) michael.ritchie@towerhamlets.gov.uk, (Acting Divisional Director, Planning and Building Control, Place) david.williams@towerhamlets.gov.uk
What supporting documents or other information will be available?	Appendix 1: Proposed additions to the local list Appendix 2: Consultation statement Appendix 3: Equality analysis quality assurance checklist
Is there an intention to consider this report in private session and if so why?	No, Unrestricted



# Waste Mobilisation

Overview and Scrutiny Board  
**July 2019**

## Background/Context

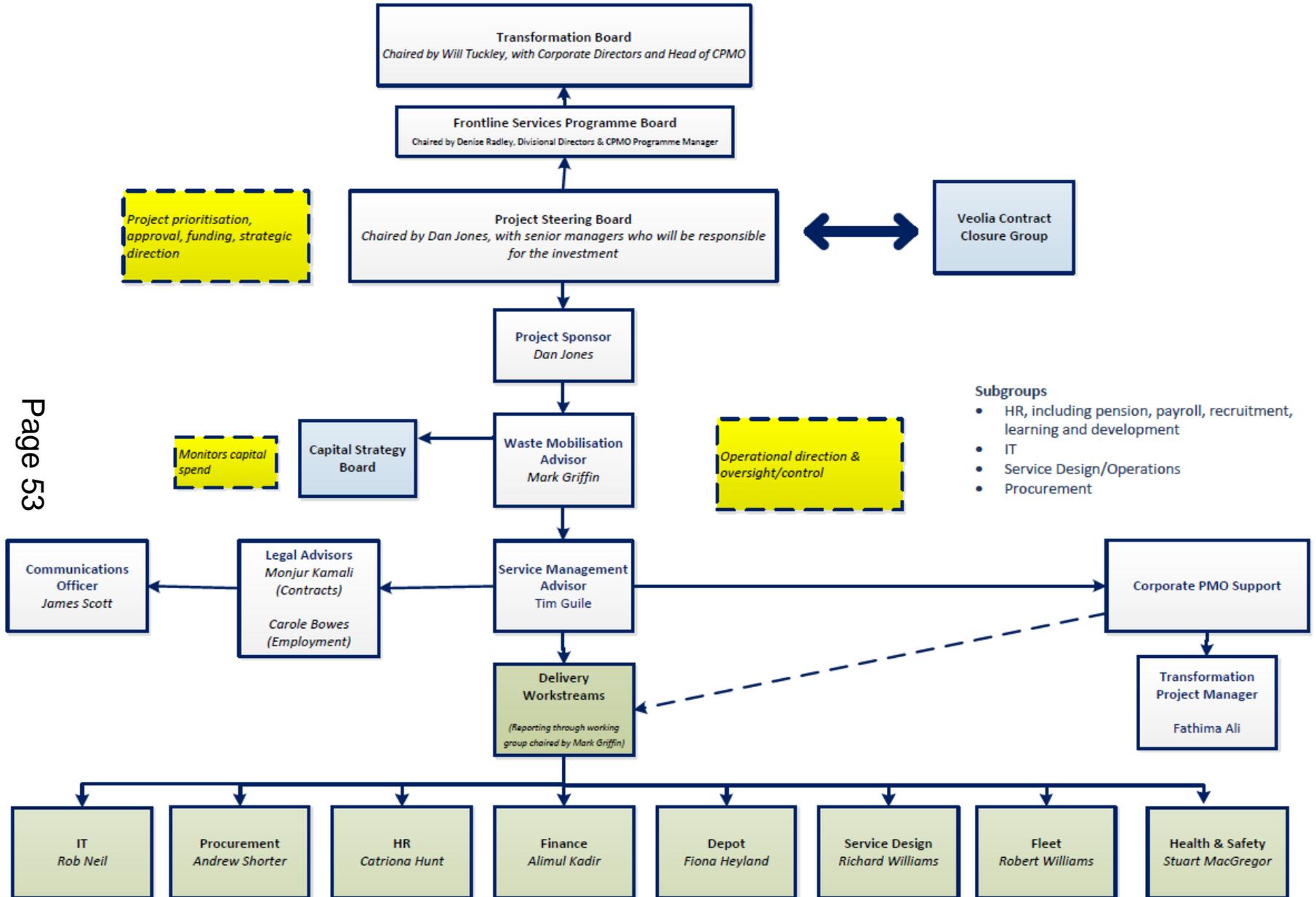
The creation of an in-house service for the integrated delivery of waste, recycling and cleansing functions within Tower Hamlets (to commence on the 29<sup>th</sup> March 2020) was approved by Cabinet on the 31st October 2018.

Approval was also sought for capital funding of £10m for the purchase of a new fleet and £750k for the implementation of new IT systems.

In addition, £2.5m was approved from council reserves in order to cover the pre-implementation costs, which includes the creation of a mobilisation team to oversee the development and implementation of the new in-house service.

The annual costs of the service have been budgeted at £19.2m which represents the current contract costs.

# Waste Mobilisation Governance Structure



# Plans for 2019-2020: Mobilisation the Waste Service 1

Activities	Outputs	Outcomes	Impact
<p>Waste mobilisation project management</p>	<p><b>Coordinating the work streams activities under the overall corporate governance framework</b></p> <p>Delivering the requirements of each of the work streams to achieve the overall project aim.</p>	<p><b>Efficient and safe operations</b> providing a consistently good service with the ability to meet the growing operational requirements arising from the Council's waste strategy</p>	<p><b>Help the borough become cleaner and greener through the improved service provision</b></p>
<p>Developing services of an <b>integrated waste, recycling and cleansing system</b></p> <p>Specification, procurement, installation, configuration and acceptance</p>	<p><b>Integrated digital operational management of the new in-house service</b> incorporating health and safety and vehicle telematics, providing real time information sharing, workload updating, scheduling performance recording and reporting</p> <ul style="list-style-type: none"> <li>- A finalised specification and completion of procurement</li> <li>- Verified data matching households/collection points to services and operational rounds by waste type, enabling a configured system integrated with corporate systems and in cab technology within the new fleet</li> </ul>		

# Plans for 2019-2020: Mobilisation the Waste Service 2

Activities	Outputs	Outcomes	Impact
<p><b>Developing a new vehicle fleet</b></p> <p>Specification, procurement and provision</p>	<p><b>New Council vehicles</b></p> <ul style="list-style-type: none"> <li>- Available prior to the new in-house service start date</li> <li>- Integration of new vehicles within the existing service. Their introduction to be phased with the de-mobilisation of Veolia vehicles</li> <li>- Procurement (or leasing where appropriate) and delivery of a new fleet of waste and cleansing related vehicles</li> </ul>	<p><b>Efficient and safe operations</b> providing a consistently good service with the ability to meet the growing operational requirements arising from the Council's waste strategy</p>	<p><b>Help the borough become cleaner and greener through the improved service provision</b></p>
<p><b>Provision of improved operations' accommodation facilities at Blackwall depot</b></p>	<p><b>A safe and effectively working operational depot</b></p> <ul style="list-style-type: none"> <li>- Suitable for delivering the Council's service requirements with a mixed gender workforce providing equality of provision.</li> <li>- Installation of a new modular building providing fit for purpose facilities for operations, staff, management and administration of waste, recycling, cleansing and related services.</li> </ul>		

Page 2

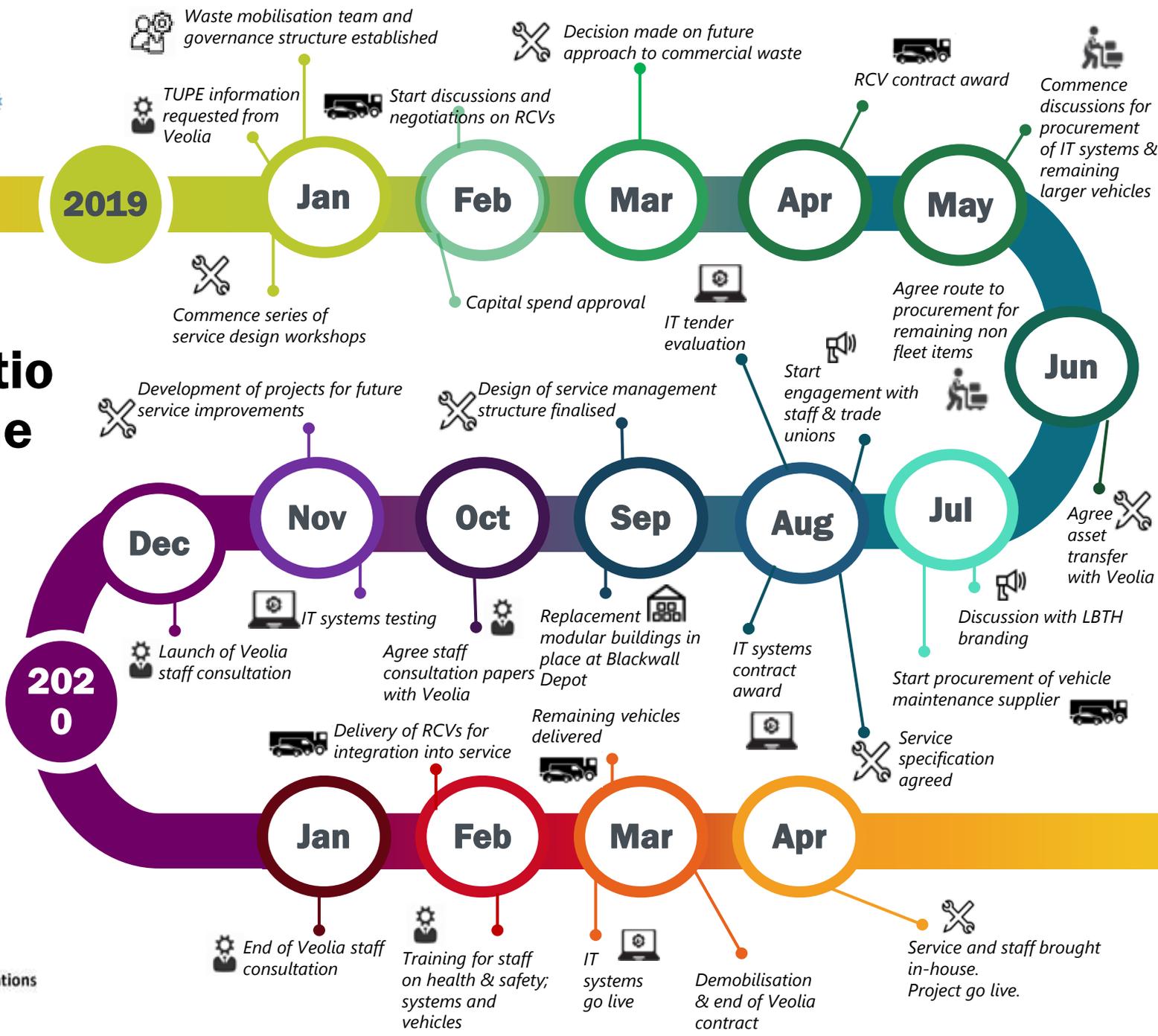
Activities	Outputs	Outcomes	Impact
<p><b>Transfer of staffing resource from the existing contract to the new service</b></p> <p>Page 56</p>	<p><b>A successful and collaborative transfer of staffing resource</b> enabling seamless service delivery</p> <ul style="list-style-type: none"> <li>- Compilation and analysis of TUPE information</li> <li>- Assess the risks and liabilities of acquiring the workforce.</li> <li>- Engagement and consultation with Veolia staff/Unions.</li> <li>- Training and induction.</li> <li>- Build pay scales and terms and conditions into Resourcelink and complete administrative arrangements to welcome new staff in conjunction with HR Advisers Team, Payroll and Pensions</li> </ul>	<p><b>Efficient and safe operations</b> providing a consistently good service with the ability to meet the growing operational requirements arising from the Council's waste strategy</p>	<p><b>Help the borough become cleaner and greener through the improved service provision</b></p>
<p><b>Operational service design</b></p>	<p><b>Design the operational service</b></p> <ul style="list-style-type: none"> <li>- Confirmation of current service related functions, resources and deployment and scheduling.</li> <li>- Mapping and checking of street cleansing and households and collection points to services by waste type.</li> <li>- Confirmation of service specification.</li> <li>- Preparation of operational plans to deliver improved performance and services under the waste strategy.</li> </ul>	<p><b>Seamless implementation of new service utilising new IT and fleet.</b></p>	

# Waste Mobilisation Timeline

Service in house  
29 March 2020

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- Communications
- Depot
- Finance
- Fleet
- HR
- IT
- Procurement
- Project Management
- Service Design & Operations



## Service Design

- Like for like service specification to be delivered from day one of the new in-house arrangement
- Full detail needed of the current service, the resource and equipment in use
  - Client team have access to Veolia's ECHO waste management software system and are now beginning to see more operational data
  - Data quality continues to be a challenge, however, the building the picture of the service is an iterative process
  - Draft "as is" model developed for waste and recycling services
- The recent implementation of recycling changes has also provided an experience of undertaking a data capture and validation exercise that is required across the whole service prior to the service coming in-house and is particularly important for the commissioning and testing of the new waste management IT system.
- Tim Guile, a former National Operations Director at Serco comes with experience of mobilising waste management contracts in the private sector & is now part of the mobilisation team.
- An estimated service budget was prepared as part of the mobilisation planning process and with Tim's input, this is being re-populated with latest available service knowledge and Veolia costs to compile a like for like service budget for end of March 2020.

## Fleet

- The procurement of 35 RCVs has been approved through the ESPO framework and legal officers have prepared the purchase order and contractual documentation. Purchase order for RCVs has been raised.
- The procurement of 7 mechanical sweepers and 23 cage tipping vehicles will also be through the ESPO framework. A Dynamic Purchasing System is being developed for the for the supply of leased vehicles for the Council requirements.
  - The waste service will look to utilise any new leasing agreements for the supply of vans and thereby build in flexibility to adopt alternative fuel vehicles at the earliest opportunity.
- Page 59 Particularly difficult waste/recycling collection circumstances such as very narrow streets, limited turning circles, height and weight restrictions will need to be catered for separately. Officers have discussed the matter with Veolia management and have agreed to retain the use of a caged tipping vehicle for this work, rather than seek a specialist small RCV.
- Vehicle maintenance has been identified as a priority and options for procurement is currently being explored. This is likely to include TUPE implications for the current vehicle maintenance supplier of Veolia's fleet.

## Finance

- Latest financial model indicates the in-house service will be delivered within the existing budget envelope.
- Issues requiring further consideration:
  - Pension strain costs arising from the transfer in of existing benefits to the pension fund.
  - Debtors relating to the commercial waste portfolio which will be transferred to the council, and the potential risk of bad debt as some of these date back several years.
- IT software demonstrations have taken place to showcase the potential integrated waste services technology available to the Council for implementation with the new service.
- Liaison with potential fleet suppliers has also been undertaken to better understand telematics capabilities and service requirements (eg. in cab technology).
- IT specification and evaluation criteria finalised
- YPO DPS framework identified and agreed for IT systems

# Progress on Core Workstreams

## Procurement

- A forward plan is being compiled to capture all of the non-fleet procurement requirements.
- It is expected that existing corporately approved frameworks will meet our requirements.
- A draft specification for containers and sacks has been prepared.
- Discussions underway with LBTH's corporate supplier for PPE as it is expected that they can meet the requirements for the new waste service.
- Other materials and consumables will be confirmed through operational service planning and corporate supply arrangements will be utilised where in place.

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## Depot (Modular Buildings)

- Tender for modular building supplier prices came in significantly higher than approved budget.
- Cabinet approved the additional budget on 26th June 2019 .
- Contract to be awarded following Procurement Board.
- There is a 7 week delay from the original programme. Works likely to start end of July with completion now end of October 2019.

# Progress on Core Workstreams

## HR

- HR continue to work through TUPE data
- At present, HR officers are looking at the TUPE information received to date as this provides the structure of Veolia's current operation, current pay rates, hours of working, sickness controls, bonus arrangements and pension information. Veolia operatives have accepted a 2.5% pay award (2019/20) and the consolidation of bonuses.
- The Councils HR officers are liaising with Veolia's HR lead to gain more detail on contracts, JDs and further information necessary to prepare for transfer and support service design and cost calculations.
- Future arrangements for the supply of agency staff are being developed with Adecco and the Council's HR team. These arrangements will be required to supplement the permanent workforce.

## Health and Safety

- Engagement with Corporate H&S – lead identified for the project.

# Engagement & Comms

- Draft communication plan to be developed for consideration by Project Steering Group members on 22<sup>nd</sup> July 2019.
- High level activities include over the next couple of months include:

What	When	Who	How
Release of joint communications to staff in scope for TUPE	July	Mark Griffin	Through Veolia
Messaging sent out to all staff across waste and recycling teams updating them on the project	June	Fathima Ali/Mark Griffin/Tim Guile	Team meetings
Update discussion with trade union representatives	July	Dan Jones	Meeting
Direct comms to Programme Board members for dissemination	Throughout project lifecycle	Comms	Programme Board meeting

# Waste Mobilisation – In House Service

## Benefits

Deliverable	19/20	20/21	Status Comment	RAG
Agreed MTFS savings		£1,800,000		
The new in-house service will give the authority greater control over the delivery of its waste strategy	n/a	n/a		
<b>Total</b>	<b>0</b>	<b>£1,800,000</b>		

## Risks & Issues – New or scores above 9

Risk Description	Date identified	Risk Owner	Impact	Likelihood	Risk Score	Proximity	Countermeasures/mitigating actions	Risk Actionee	Progress	Status
<p>Data and information gaps could result in a delay in designing the service and developing specifications.</p> <p style="font-size: 2em; transform: rotate(-90deg); position: absolute; left: -100px; top: 50%; white-space: nowrap;">Page 64</p>	03/02/2019	Dan Jones	5	4	20	now	<ol style="list-style-type: none"> <li>1. Understand information gaps and explore options.</li> <li>2. Early discussion with Veolia re. information requirements.</li> <li>3. Identify GIS support.</li> </ol>	Richard Williams	<p>100719: GIS specialist has been appointed</p> <p>110619: As is has been model developed.</p> <p>200519: LBTH now has access to ECHO data. An assessment is to be made of the gaps and resource required to cleanse the data. GIS specialist to be appointed to support.</p> <p>120319: Service is working with Veolia through the contract monitoring channels to address information gaps. Further resource for GIS support is currently underway.</p>	In progress
Inadequate financial forecasting and poor planning could result in the cost of delivering of an in-house service exceeding current revenue budget levels and capital funding availability.	01/11/2018	Mark Griffin	5	2	10	now	<ol style="list-style-type: none"> <li>1. Review the financial business case which sets out the cost of providing an in-house waste service and update if necessary</li> <li>2. Map 'as is'</li> <li>3. Design/model operational service within agreed financial envelope to meet the required specification.</li> <li>3. Track and monitor spend against budget on through monthly reporting mechanism.</li> </ol>	Alimul Kadir	<p>080719: Financial model has been shared with finance. Awaiting their review and feedback.</p> <p>200519: Financial modelling has been updated.</p> <p>120319: Capital funding approval received . Quarterly finance reports to be presented at each project board.</p>	In progress
Delay with the modular building works will mean that an alternative location will need to be found for the passenger fleet vehicles.	05/06/2019	Richard Williams	4	4	16	now	<ol style="list-style-type: none"> <li>1. Understand timescale for modular buildings.</li> <li>2. Update project plan.</li> <li>3. Manage dependencies.</li> </ol>	Fiona Heyland	120719: Works to commence at the end of July, with completion scheduled for October 2019.	In progress

## Next Steps

1. Finalise procurement plan for all non-fleet items, including IT, depot and operations (sacks, bins and other consumables)
2. Finalise fleet procurement/leasing arrangements for remaining vehicles & final review of enhancements to the specification of RCVs prior to manufacture (for safety & sustainability)
3. Scope procurement options for vehicle maintenance
4. Sample uniform designs received from SMI
5. Second tier HR workstream kick off meeting, with agency, pension, payroll, TUPE, learning and development
6. Further modelling of TUPE information
7. Follow up on internal audit
8. Finalise communications plan
9. Commence discussions with corporate branding
10. Joint communications to be circulate to Veolia staff in scope for April 2020
11. Progress/update meeting with trade unions

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<p>Non-Executive Report of the:</p> <p><b>Overview and Scrutiny Community</b></p> <p>29<sup>th</sup> July, 2019</p>	 <p><b>TOWER HAMLETS</b></p>
<p><b>Report of:</b> Sharon Godman, Divisional Director Strategy, Policy and Performance</p>	<p><b>Classification:</b> Unrestricted</p>
<p><b>Overview and Scrutiny Work Programme 2019/20</b></p>	

<b>Originating Officer(s)</b>	Daniel Kerr, Strategy and Policy Manager Adam Boey, Senior Strategy & Policy Manager
<b>Wards affected</b>	All Wards

## Executive Summary

This report sets out the 2019/20 work programmes for the:

- Overview and Scrutiny Committee;
- Health & Adults Scrutiny Sub-Committee;
- Housing & Regeneration Scrutiny Sub-Committee; and
- Children & Education Scrutiny Sub-Committee.

This report also describes the work programmes for both Scrutiny Leads:

- Resources & Finance;
- Environment & Community Safety.

The work programme has been informed by a councillor workshop session (including co-optee members) and in consultation with senior officers.

## Recommendations:

The Committee is recommended to note the Scrutiny work programme for 2019-20 at Appendices 1-6.

## **1. REASONS FOR THE DECISIONS**

- 1.1 The work programme of the Overview and Scrutiny Committee (OSC) and its three sub-committees and Scrutiny Leads (Appendices 1-6) set out focus areas that scrutiny members have identified as important to scrutinise over this Municipal Year.

## **2. ALTERNATIVE OPTIONS**

- 2.1 The scrutiny function, undertaken by OSC and its Sub-Committees, does not plan its work, and undertakes an *ad hoc* and unstructured approach to scrutiny work. This is not recommended as it is unfocused and is not an efficient use of staff and resources, and does not allow time for information and expertise to input effectively.

## **3. DETAILS OF THE REPORT**

- 3.1. For 2019/20, the scrutiny function at LBTH is undertaken by an Overview and Scrutiny Committee, three Scrutiny Sub-Committees (Health & Adults, Housing & Regeneration, and Children's & Education), together with two Scrutiny Leads – OSC members who have responsibility for leading the scrutiny of Resources & Finance and Environment & Community Safety.
- 3.2. As part of the review of the Council's constitution revised terms of references for OSC and the Sub-Committees have been agreed, with further work to review the scrutiny procedure rules planned to be undertaken in consultation with scrutiny members.
- 3.3. The work programming process was conducted for each Scrutiny Committee and Scrutiny Lead in order to provide focus for the scrutiny function as a whole.

### **Developing the work programme**

- 3.4. Members and co-opted members of the Overview & Scrutiny Committee (OSC) and its three Sub-Committees attended a workshop on 15 June 2019 to discuss the work programme for the 2019/20 Municipal Year. This was a joint workshop across all Scrutiny Committees in order to develop a better co-ordinated approach to delivering Scrutiny in 2019/20.
- 3.5. To identify areas of focus for the Committee, the session considered:
- Scrutiny values
  - Prioritisation methods and tools
  - Council priorities, performance information and horizon scan
  - How to engage residents and partners more effectively
  - Outcomes the Committees wish to achieve.
- 3.6. Members also considered what makes an effective work plan and held discussions to explore how Scrutiny could add value to service delivery and

what Members understood to be the key priorities for the Council. The discussion focused on:

- how the Council communicates and consults any residents,
- how the Council can change its paternalistic practices,
- whether the Council has the relevant performance measures in place,
- breaking down silos (internally and externally),
- developing a placed based approach,
- improving the speed of delivery.

- 3.7. Members voted on their priorities for each Committee and produced a list of the top five areas for each Committee to cover. In developing the work programme, OSC were clear that they wanted to look at fewer issues in more depth, and be clear about what outcomes they want to achieve and how they can add value in order to allow them to make more effective recommendations.
- 3.8. Furthermore, General Purposes Committee on 25<sup>th</sup> June 2019 agreed a report on Strengthening Local Democracy which included a number of actions to support the development of Overview and Scrutiny. This includes improving public engagement through holding meetings in community venues, using digital technology to allow residents to feed into the work programme, engaging all non-executive Councillors in the OSC work programme, developing and promoting Councillor Call for Action and supporting Members place shaping role by undertaking placed based scrutiny.

### **Agreeing the work programme**

- 3.9. Following the workshop, discussions were held with the Scrutiny Leads to prioritise, scope and agree the format of scrutiny activities for the year. Scrutiny Leads agreed and specified the priorities in their area, developed an understanding of OSC priority outcomes, and defined how scrutiny can add value. This was presented back to the OSC on 24 June for final discussion and agreement.
- 3.10. Additionally, an online form was developed to capture resident's views on what they feel the focus areas for the work programme should be. There has already been a number of submissions. All responses will be considered by Scrutiny Members for incorporation into agenda items or added to the work programme currently, and throughout the year.
- 3.11. Scrutiny leads have held discussions with relevant Divisional Directors and Corporate Directors to develop the work programme for their portfolio area. Following presentation at Full Council, they will engage Senior Leadership and Cabinet Leads further, and talk to Council partners, to encourage their buy-in in appropriate agenda items and identify how Scrutiny can best add value to their work. A final work programme will be agreed by the OSC at their meeting on the 29<sup>th</sup> July 2019.

## Types of scrutiny

- 3.12. The 2019/20 the scrutiny work programme will comprise of different types of scrutiny focus:
- **Scrutiny Spotlight Sessions:** a Cabinet Member and/or a senior leader from a stakeholder organisation (e.g. the Borough Commander) provides an overview of their work, including key risks within their portfolio, and is then questioned by members of the Committee;
  - **Scrutiny Reviews:** led by a scrutiny lead member to examine a topic over multiple evidence gathering sessions, followed by a report with recommendations for service improvement. These are directly supported by an officer from Corporate Strategy, Policy and Performance Team, with input from the relevant directorates;
  - **Scrutiny Challenge Sessions:** led by a scrutiny lead member, these take place during one 'deep dive' evidence gathering session and are followed by a report with recommendations for service improvement. These are directly supported by an officer from Corporate Strategy, Policy and Performance Team, with input from the relevant directorates;
  - **Budget & Policy Framework Scrutiny:** The Committee has a mandatory consultation role on all items that are the responsibility of Full Council to agree rather than the Executive, including the budget.

## 4. EQUALITIES IMPLICATIONS

- 4.1 The Public Sector Equality Duty (as set out in the Equality Act 2010) aims to embed equality considerations into the day to day work of public bodies, so that they tackle discrimination and inequality and contribute to making society fairer.
- 4.2 The Overview and Scrutiny Committee and scrutiny sub-committee work programmes include key equality considerations of the Strategic Plan, including reducing inequality, promoting community cohesion and enabling community engagement. Identifying and prioritising issues, which are important to local residents, will play an important role in developing the work programme to drive service improvement.
- 4.3 Key to addressing equalities issues, is making scrutiny more accessible to residents. Accordingly, the October meeting is planned to be held in the community to providing greater opportunities for residents to contribute during meetings.
- 4.4 To ensure the Scrutiny work programme captures the diverse range of resident's views and concerns, an online form has been created to allow them to submit their items for OSC to consider as part of the 2019/20 work programme. This has been promoted through the Council's social media channels to ensure all residents are aware of this opportunity and their submissions will be taken into account when reviewing relevant items.

## **5. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 5.1. This report sets out the Overview and Scrutiny Committee work programme for the Municipal Year 2018/19. It also includes draft work programmes for the Health & Adults, Housing & Regeneration and Children's & Education Scrutiny Sub-committees.
- 5.2. It is envisaged that the work programme will be delivered through existing resources and therefore there are no additional financial implications arising from the recommendations within this report. However, in the event that additional resources may be required to deliver particular aspects of the work programme, these will need to be considered as part of the council's budget setting and medium term financial strategy.

## **6. COMMENTS OF LEGAL SERVICES**

- 6.1. Section 9F of the Local Government Act 2000 requires authorities to set up an Overview and Scrutiny Committee. The Overview and Scrutiny Committee has a strategic and co-ordinating role over the Council's scrutiny function and in that regard, the Committee sets its own work programme.

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### **Linked Reports, Appendices and Background Documents**

#### **Linked Report**

- None

#### **Appendices**

- Appendix 1: Overview & Scrutiny Committee work programme 2019/20
- Appendix 2: Health & Adults Scrutiny Sub-committee work programme 2019/20
- Appendix 3: Housing & Regeneration Scrutiny Sub-committee work programme 2019/20
- Appendix 4: Children's & Education Scrutiny Sub-committee work programme 2019/20
- Appendix 5: Scrutiny Lead Resources & Finance work programme 2019/20
- Appendix 6: Scrutiny Lead Environment & Community Safety work programme 2019/20

#### **Local Government Act, 1972 Section 100D (As amended)**

#### **List of "Background Papers" used in the preparation of this report**

List any background documents not already in the public domain including officer contact information.

- These must be sent to Democratic Services with the report
- State NONE if none.

#### **Officer contact details for documents:**

Or state N/A

**Appendix 1: Overview & Scrutiny Committee Work Programme 2019/20**

Meeting	Type of Scrutiny	Item	Outcome
Monday, 24 <sup>th</sup> June 2019	Spotlight	Mayors Spotlight	To understand the Mayor's priorities for the year to help feed into the work programme
	Tracking Recommendations	Night Time Economy Scrutiny Action Plan	To track actions implementation of recommendations of scrutiny challenge session.
	OSC Work Programme Report	OSC work programming	To review and approve the OSC work programme for 2018/19
	Strategic Performance Monitoring	Children's Services Improvement Update	To monitor implementation of the improvement plan
Monday, 29th July 2019	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make strategic recommendations
	Spotlight	Local Community Fund (LCF)	To review the progress of the LCF
	Spotlight	Environment Spotlight	To review progress of the mobilisation of in house waste services
	OSC Report: Scrutiny Challenge Session	School Exclusions Scrutiny Report	To agree the recommendations of the School Exclusion Challenge Session
Monday, 23rd September 2019	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make strategic recommendations
	Spotlight	Annual Residents Survey (ARS) 2019/20	To review the results of the ARS
	OSC Report: Scrutiny Challenge Session	Custom Service Transformation Scrutiny Report	To agree the recommendations of the Customer Transformation Challenge Session
	Strategic Performance Monitoring	Quarterly Performance Report	To review the Council's performance against the strategic goals and provide critical friend challenge to service delivery
	Strategic Performance Monitoring	Quarterly Budget Monitoring	To monitor the Council's finances to ensure these align with Council priorities and provide residents with value for money
Monday, 28th October 2019	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make strategic recommendations
	Spotlight	Transport Strategy and Parking Services	To review the council's transport strategy and understand the impact it has on parking policy and air quality.
	Spotlight	Consultation processes and internal governance processes	To review the Council's approach to consultation.
Monday, 25th November 2019	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make strategic recommendations
	Strategic Performance Monitoring	Quarterly Performance Report	To review the Council's performance against the strategic goals and provide critical friend challenge to service delivery
	Strategic Performance Monitoring	Quarterly Budget Monitoring	To monitor the Council's finances to ensure these align with Council priorities and provide residents with value for money
	Spotlight	Leisure Facilities	To review the provision of leisure facilities in the borough
Monday, 16th	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make

December 2019			strategic recommendations
	Spotlight	Community Safety Spotlight	To understand challenges and key areas of work undertaken to tackle community safety
	Spotlight	Community governance and a place based approach to decision making	To review the Council's approach to community governance and a placed based approach to decision making
Monday, 13th January 2020	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make strategic recommendations
	Budget & Policy	Budget Scrutiny	To provide critical friend challenge to the budget setting process in line with the Council's priorities
Monday, 27th January 2020	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make strategic recommendations
	Spotlight	Customer Service	To understand how the Council is responding to complaints and requests for information
Monday, 3rd February 2020	Budget & Policy	Hold for Budget Review	If required: to review and suggest recommendations on the 2020/19 budget
Monday, 24th February 2020	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make strategic recommendations
	Strategic Performance Monitoring	Quarterly Performance Report	To review the Council's performance against the strategic goals and provide critical friend challenge to service delivery
	Strategic Performance Monitoring	Quarterly Budget Monitoring	To monitor the Council's finances to ensure these align with Council priorities and provide residents with value for money
	Spotlight	Children's & Education Scrutiny Sub-Committee Update	Review progress of the Children's & Education Scrutiny Sub-Committee
Monday, 23rd March 2020	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make strategic recommendations
	Spotlight	Mayor's Spotlight	To hold the Mayor to account
	Strategic Performance Monitoring	Quarterly Performance Report	To review the Council's performance against the strategic goals and provide critical friend challenge to service delivery
	Strategic Performance Monitoring	Quarterly Budget Monitoring	To monitor the Council's finances to ensure these align with Council priorities and provide residents with value for money
Monday, 27th April 2020	OSC Report	OSC Annual Report	To review and approve report
	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make strategic recommendations
	Spotlight	Health & Adults Scrutiny Sub-Committee	Review progress of the Health & Adults Scrutiny Sub-Committee
Tuesday, 26th May 2020	Pre-Cabinet	Pre Decision Questions	To review Cabinet decisions and make strategic recommendations
	Spotlight	Liveable Streets Programme	To review the implementation of the Liveable Streets Programme and understand its impact on the borough.
	Spotlight	Housing & Regeneration Sub-Committee	Review progress of the Housing & Regeneration Scrutiny Sub-Committee

## Appendix 2: Health & Adults Sub-Committee

Meeting	Type of Scrutiny	Item	Desired Outcomes
8 <sup>th</sup> July 2019	Spotlight	ASC Charging Follow-up Impact Assessment	To note the contents of the follow-up impact assessment and provide any relevant comments
	Spotlight	Public Health Annual Report 2018	To note the contents of the report and provide any relevant comments
2 <sup>nd</sup> September 2019	Spotlight	Diabetes Challenge Session feedback	To review and approve the findings, recommendations and next steps arising from the recently undertaken Diabetes Challenge Session
	Spotlight	Health and Wellbeing Strategy refresh	To engage in pre-decision input and provide any relevant recommendations on the strategy refresh
	Deep dive	Action on obesity	To review the current action being taken to tackle obesity and provide any recommendations for future practice
5 <sup>th</sup> November 2019	Deep dive	Health and social care integration – joint commissioning proposals	To review the current proposals for commissioning integration and provide any recommendations going forward
	Spotlight	Changes to use of Direct Payments	To note the changes being made to Direct Payments and provide any relevant comments
	Spotlight	Safeguarding Annual Report	To note the contents of the report and provide any relevant comments
12 <sup>th</sup> March 2020	Spotlight	Homelessness Action Plan Follow-up review	To note the contents of the follow-up review and provide any relevant comments
	Deep dive	Primary care access – waiting times, capacity and patient experience	To review the current situation regarding access to primary care and patient experience of services and provide any relevant recommendations for future practice
	Spotlight	New GP contract (national policy)	To note the new GP contract and provide any relevant comments
28 <sup>th</sup> April 2020	Deep dive	Service access for minority groups	To review the current situation regarding minority groups access to services and provide any relevant recommendations for future practice
	Spotlight	New Pan-London Sexual Health Contract	To note the New Pan-London Sexual Health Contract and provide any relevant comments
	Scrutiny review	Learning disability service provision	To review and approve the findings, recommendations and next steps from the scrutiny review into LD service provision

**Appendix 3: Draft Housing & Regeneration Scrutiny Sub-committee work programme 2019/20**

<b>Meeting</b>	<b>Type of Scrutiny</b>	<b>Item</b>	<b>Desired Outcomes</b>
<b>22<sup>nd</sup> July 2019</b>	Spotlight <i>(Presentation)</i>	Allocations Policy	<ul style="list-style-type: none"> <li>Review of proposed changes and impact, recommending any modifications</li> <li>Maximising engagement through proposed consultation strategy</li> <li>Policy compliance and transparency in housing management panel decisions - casework examples/resident views</li> <li>Review of medical assessment decisions and appeals processes, service performance and complaints, exploration of in-house delivery</li> <li>Criteria of acceptance of EU nationals, and likely impact of Brexit</li> <li>Improving the quality of temporary accommodation in Council and PRS stock</li> </ul>
	Tracking recommendations <i>(Report)</i>	Fire Safety Scrutiny Review – Action plan monitoring	<ul style="list-style-type: none"> <li>Review of progress in the delivery of scrutiny recommendations</li> </ul>
	Challenge Session	Implementation of the Homelessness Reduction Act 1 year on	<ul style="list-style-type: none"> <li>Committee to agree topic at this meeting</li> <li>Outcomes to then be agreed</li> </ul>
	Information Item <i>(Report)</i>	Q4 Social Landlord Performance	<ul style="list-style-type: none"> <li>Review of performance, concerns and proposed actions discussed with Chair outside of meeting.</li> </ul>
<b>10 September 2019</b>	Spotlight, inviting witnesses with the option of a site visit  <i>(Report &amp; Presentation(s))</i>	High Streets and Town Centres - Supporting new and existing business	<p>High Streets and Town Centre Strategy (HS&amp;TC)</p> <ul style="list-style-type: none"> <li>Review of strategy progress, investments &amp; impacts to improve competitiveness and vitality</li> <li>Responding to tackle challenges faced by traders / HS&amp;TCs</li> <li>Responding to struggling / underutilised HS&amp;TC's</li> <li>Actions to attract external investment , diversify town centres / markets</li> <li>Innovative solutions to prioritising and delivering joint priorities – i.e. public realm, open space, environmental health, waste management etc.)</li> </ul>
	Scrutiny Report <i>(Report)</i>	Draft Housing open spaces scrutiny report	<ul style="list-style-type: none"> <li>Draft report approved for Council and Cabinet considerations.</li> </ul>
<b>26 November 2019</b>	Spotlight <i>(Report)</i>	Approach to Regeneration	<ul style="list-style-type: none"> <li>The vision and review of 4 area based delivery plans developed.</li> <li>Engagement of key stakeholders to capture regeneration and growth proposals.</li> <li>Review of capital investment plans.</li> </ul>
	Spotlight <i>(Report)</i>	Development of Council policy on London Living wage	<ul style="list-style-type: none"> <li>Development of Council policy to encourage / transition employers into paying London Living Wage.</li> </ul>

Meeting	Type of Scrutiny	Item	Desired Outcomes
21 <sup>st</sup> January 2020	Spotlight /  <i>Report / (Presentation(s))</i>	Housing Policy	<ul style="list-style-type: none"> <li>• Exploring innovative solutions to increase housing delivery</li> <li>• Strengthening role of housing delivery vehicles and Housing Revenue Account to achieve this</li> <li>• Delivery of 2,000 Council homes: <ul style="list-style-type: none"> <li>- Schemes approved / refused at committee, and number of homes</li> <li>- Delivery against 2,000 Council homes target and rent mix</li> </ul> </li> <li>• Review of new Council homes policy in light of the HRA borrowing cap being lifted – to maximise delivery of homes at London Affordable Rents (social target rents)</li> <li>• Money generated through new homes bonus</li> <li>• Right to buy - Homes sold and resold (buy backs)</li> <li>• Findings of the high density living survey exploring how planning policy can improve resident experiences (living in/close to)</li> </ul>
	Tracking recommendations -	Under-occupation Scrutiny Review	<ul style="list-style-type: none"> <li>• Review of progress in the delivery of scrutiny recommendations – outside of meeting.</li> </ul>
6 May 2019	Spotlight	Local Authority Building Control Services	<ul style="list-style-type: none"> <li>• Reinforcing LA powers and roles</li> <li>• The future of LA building control, ability to retain its position vs the commercialised market</li> <li>• Working with approved inspectors to achieve quality compliance</li> </ul>
	Spotlight  <i>(Report(s))</i>	Q3 Social Landlord Performance	<ul style="list-style-type: none"> <li>• Review of performance</li> <li>• Spotlight on underperforming landlord (only if required).</li> </ul>

**Appendix 4: Children’s & Education Sub-Committee Work Programme 2019/20**

<b>Meeting</b>	<b>Type of Scrutiny</b>	<b>Item</b>	<b>Desired Outcomes</b>
<b>25<sup>th</sup> June 2019</b>	Spotlight	<b>School Organisation</b>	An increased awareness and understanding of school place planning Public attendance and engagement at meeting
		<b>School Improvement</b>	An increased awareness and understanding of the performance of schools in the borough
<b>8<sup>th</sup> October 2019</b>	Deep Dive	<b>SEND</b> - The SEND service is due for inspection from Ofsted, who could call at any day. Oversight is needed of the ongoing SEND improvement work. In addition, nationally the high needs funding granted to local authorities since 2015 has failed to keep up with rapidly increasing demand for special educational needs and disabilities (SEND) provision and this is reflected in the local picture. Although additional government funding has been received since 2018, this is significantly short of what is required to support the current deficit in the High Needs block, which is now being consulted upon and cuts proposed	Increased confidence in, and awareness of, the ongoing improvement work.  Recommendations to Cabinet re funding  Public attendance and engagement at meeting
<b>17<sup>th</sup> December 2019</b>	Scrutiny Review	<b>Youth Provision</b> - we want to continue the work undertaken last municipal year on exclusions, expanding the scope to include the youth offer, uptake of Free Early Education Entitlement, AP provision funding and the links between gangs, knife crime, exclusions and vulnerability	Production of a comprehensive scrutiny report, with far-reaching recommendations that enhance current provision.  Public attendance and engagement at meeting
<b>11<sup>th</sup> February 2020</b>	Tracking Recommendations	<b>Ofsted</b> – any recommendations suggested in the inspection report, plus future initiatives	Effective scrutiny and oversight of children’s social care continues, supporting the service to continue its improvement journey
<b>7<sup>th</sup> April 2020</b>	Spotlight	<b>Children and Families Strategy 2019-24</b> - As this will be the umbrella strategy for Children's Services, the committee want oversight of the implementation and monitoring of it to ensure that outcomes are achieved and the impact measured	Increased awareness of the work of the Children and Families Partnership  Increased understanding of the challenges faced  Public attendance and engagement at meeting

**Appendix 5: Cllr Tarik Khan – Scrutiny Lead Resources & Finance  
Work Programme 2019-20**

<b>Area of work</b>	<b>Method</b>	<b>Timescale</b>
<b>Portfolio Overview</b>	<ul style="list-style-type: none"> <li>• Regular meetings with Corporate Director Resources</li> <li>• Induction meetings with Divisional Directors &amp; Heads of Services</li> <li>• Service Visits – Idea Store, One Stop Shops, Benefits</li> </ul>	<p>On-going May-July 19</p> <p>Sept – Nov 19</p>
<b>Grants Scrutiny</b>	<ul style="list-style-type: none"> <li>• Attendance at Grants Determination Sub Committee</li> <li>• Presenting OSC Questions and comments</li> </ul>	July 19 – Mar 20
<b>Building community wealth and local economy</b>	<ul style="list-style-type: none"> <li>• Scrutiny review/challenge session or through OSC</li> </ul>	
<b>Local Community Fund</b>	<ul style="list-style-type: none"> <li>• OSC</li> </ul>	July 2019
<b>VCS Strategy Refresh &amp; Premises</b>	<ul style="list-style-type: none"> <li>• Scrutiny Challenge Session or OSC</li> </ul>	Oct-Nov 2019
<b>Fair Funding</b>	<ul style="list-style-type: none"> <li>• Fair Funding – Link to Budget Scrutiny</li> </ul>	TBC
<b>Budget Scrutiny</b>	<ul style="list-style-type: none"> <li>• Quarterly Budget Monitoring – Possible Budget Working Group</li> <li>• Budget Scrutiny</li> </ul>	<p>Sept – May 19</p> <p>Jan 20</p>
<b>Capital Expenditure on Town Hall</b>	<ul style="list-style-type: none"> <li>• Scrutiny Challenge Session or discussions with Corporate Directors Place and Resources</li> </ul>	Mar 20

**Appendix 6: Cllr Bex White – Scrutiny Lead Environment & Community Safety  
Work Programme 2019-20**

<b>Area of work</b>	<b>Method</b>	<b>Timescale</b>
<b>Portfolio Overview</b>	<ul style="list-style-type: none"> <li>• Regular Meeting with Corporate/ Divisional Directors of Place and HAC</li> <li>• Induction meetings with Divisional Directors and Heads of Services</li> <li>• Service Visits</li> </ul>	<p>Ongoing</p> <p>May to July 2019</p> <p>Sep – Nov 2019</p>
<b>Environment Spotlight: In house Waste Services</b>	OSC	Jul 2019
<b>Transport Strategy and Parking Services</b>	OSC	Oct 2019
<b>Safer Neighbourhood Ward Panels</b>	Challenge Session	Oct 2019
<b>Community Safety Spotlight</b>	OSC	Dec 2019
<b>Behavioural Change</b>	Challenge Session	Apr 2020
<b>Liveable Streets Programme</b>	OSC	May 2020

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